



Schools Forum Meeting Agenda

Thursday, 6 March 2014 at 9.00 am
to be held in Board Room, Town Hall, Torquay, TQ1 3DR

Membership

Morris Adam
Maurice Codd
Jeanne Cook
James Evans
Sue Foot

Dan Hallam
Roger Hughes
Mike Lock
Debbie Main
Frances Ward

1. **Apologies/Changes to Membership**
2. **Minutes** (Pages 1 - 4)
To agree that the minutes of the School Forum on 9th January 2014 are a true and accurate record
3. **Matters Arising** (Pages 5 - 15)
Item 7 i) School Forum constitution – revised Schools Forum Standing Orders

ii) Additional DfE Schools Forum Regulations: departmental advice for noting
4. **DSG £150k underspend**
Agreement on its use – paper to follow
5. **DSG Forecast Outturn for 13/14 including the amount spent on statementing** (Pages 16 - 17)
6. **14/15 School Allocations and comparison with 13/14** (Pages 18 - 22)
7. **DfE Capital Resources for Kitchens to delivery free School**

For information relating to this meeting or to request a copy in another format or language please contact:

**Sue Moses, Town Hall, Castle Circus, Torquay, TQ1 3DR
01803 208401**

Email: governance.support@torbay.gov.uk

Meals for KS1

£156,371 allocated to Torbay (£12,738 for maintained schools and £34,633 for VA schools)

8. **DfE Consultation on National Funding Formula - update**
Update to follow if available
9. **Secondary Academy Governor Reps** (Page 23)
10. **Future Meeting Dates** (Page 24)



Minutes of the Schools Forum

9 January 2014

-: Present :-

Schools: Primary Roger Hughes, Adam Morris, Debbie Main and Sean McKeown
Schools: Secondary: Tony Jordan, Sue Foot **Schools :Special** Mike Lock **Non-School: Early Years** Jean Cook, **Schools: 14-19 Partnership:** Dan Hallam, **Officers:** Matt Redwood, Suzie Franklin, Lisa Finn,

(Also in attendance: Daneian Rees, Observer, Amanda Hayley and Susan Moses (notes))

1. Apologies/Changes to Membership

Apologies were received from Maurice Codd, Rob Parr, James Evens and Frances Ward. Tony Jordan attended representing the Secondary sector. The Chair welcomed Daneian Rees as an Observer, Dan Hallam as 14-19 Partnership representative and Adam Morris as Primary representative.

2. Minutes

The minutes of the School Forum of 5th December 2013 were agreed to be a true record and actions noted.

3. Matters Arising

Item 3: The Chair continues to update all schools regarding dissemination of information which includes the Studio School.

Item 4 (i) CAMHS task group is being set up consisting of representatives from across all schools working on the service level agreement (Suzie Franklin)

Item 8 (i) Induction pack pending distribution following agreement of Torbay School Forum Standing Orders (Susan Moses)

Item 9: Future meeting dates have been added to School Forum agenda (Susan Moses)

4. 2013/14 DSG underspend

Head of School Commissioning asked School Forum for their views on the safeguarding proposal and the treatment of the remaining DSG underspend.

Papers were received relating to the potential in-year allocation to schools of projected DSG underspend in 13/14 based on pupil number for delegating either the £400k or £250k.

School Forum continued their discussions, from the last meeting, on the possible options for the £400k to include support for a safeguarding role to schools.

They considered and debated the:

- development of a joint funded education safeguarding service that includes an educational safeguarding officer and a schools social worker.
- Funding this arrangement for 3 years would require to de delegate £150k of the £400k carry forward
- Delegation of remaining £250k

School Forum were of the opinion that any decisions were hampered by not all the information being available regarding the Safeguarding Officer employment situation with the LA. It was recognised that having the safeguarding role employed by the LA was critical in the delivery of support to schools. It was noted that a working party had been formed and had already met to discuss the safeguarding proposals (membership consists of Jane English, Mike Lock, Elaine Gill, Richard Williams and Roger Hughes

The Chair asked School Forum to vote to:

- (i) agree to allocate the £250k to all schools pro rata based on pupil numbers and to set aside the £150k to develop the proposal for an educating safeguarding service role which would be monitored by the Working Party.**
- (ii) The option to dedicate the £150k back to all schools if the safeguarding proposal did not proceed**

Members voted on to endorse and agree the proposals with 7 members in favour, 0 against and 2 abstaining.

Action

- i) Head of Schools to seek clarity from the Director of Children's Services on current situation of Safeguarding Officer post (Suzie Franklin)**
- ii) The Chair to be sent an electronic copy of the potential in-year allocation to schools of project DSG underspend in 13/14 based on pupil number for the £250k (Lisa Finn)**
- iii) Chair to inform the outcome of the £400k DSG underspend allocation to TAPS and TASH (Roger Hughes)**

5. 2014/15 areas of growth in Formula allocations

Head of School Commission asked School Forum to give their views on any areas of growth for the Director of Children's Services noting in particular pressures within the 2014/15 DSG.

School Forum considered and debated the main pressures relating to the 2014/15 DSG, which included

- SEN statementing
- Formula allocation 'growth'
- General per pupil entitlement uplift
- Targeted increases for any other formula factors i.e. FSM

School Forum recognised the pressures and were asked to vote to the removal of the Formula 'growth' which had taken place in 2012/13 to enable allocation to be within the overall DSG resources. .

School Forum agreed and endorsed the removal of the Formula 'growth' scale back as their main priority for any headroom funding in 2014/15 (voting: 7 in favour, 2 abstained)

Lisa Finn, Accountant, circulated a paper outlining the provisional dedicated schools grant 2014/15 which is based on old data. School Forum noted that the process had become complicated and unclear and recognised the changes in the data relating to number of pupils, Schools Block DSG and High Needs Block.

6. 2014/15 Special school formula

Head of School Commissioning asked School Forum's recommendations requested by the Director of Children's Services to the proposals for the Special Schools Funding Formula.

School Forum considered the issues relating to the Special Schools Funding Formula particularly noting the importance of continuity of funding in special schools to enable staffing structures to be maintained for particular pupil groups needs.

School Forum endorsed and agreed to the changes to the Special Schools Funding Formula to allow special schools to receive funding based on the agreed per pupil values.

7. School Forum constitution

School Forum agreed that the Chair and Head of School Commissioning would update and revise the current Torbay Schools' Forum Standing Orders (2007) and bring back to the next meeting. Executive Head of Schools Suzie Franklin highlighted to School Forum the recent Ofsted judgement for Wakefield LA which stated:

- areas for improvement:- The School Forum should develop clearer processes for monitoring and evaluating the impact of funded programmes

School Forum questioned whether this was consistent with expectations and powers placed upon the Forum by legislation. Forum requested further detail on the Wakefield inspection.

Actions

- i) Revised Torbay Schools' Forum Standing Orders to be brought back to next meeting (Roger Hughes)**
- ii) Wakefield LA to be contacted to find out more details in relation to the role of their School Forum (Suzie Franklin)**

8. Secondary Academy Governor Representation

School Forum discussed the Secondary Academy Governor representation. 3 nominations have been received. It was proposed and agreed that each Secondary Academy would be contacted to nominate one of the three nominees who they would like to be their representative. In the event of a tie the Chair would have the casting vote.

Action

- i) Secondary Academy Schools to be contacted to nominate one of the three nominees who they would like to be their Secondary Academy Governor (Sue Moses)**

9. Any other Business

The Chair thanked Matt Redwood for his long contribution to School Forum and wished him a long and healthy retirement.

TORBAY SCHOOLS' FORUM

Standing Orders

DRAFT

January 2014 edition

Remit of the Torbay Schools Forum

1. By virtue of section 47A of the School Standards and Framework Act 1998 (as amended by the Education Act 2002), Torbay Council was required to establish a schools forum. These standing orders should be read in conjunction with appropriate legislation and relevant guidance.
The Schools Forum will be consulted on matters set out in the Schools Forums (England) Regulations 2012, that is:
 - amendments to the school funding formula
 - arrangements for the education of pupils with special educational needs
 - arrangements for the use of pupil referral units and the education of children otherwise than at school
 - arrangements for early years provision
 - administrative arrangements for the allocation of central government grants paid to schools via the local authority
2. Consultation must also take place when a local authority is proposing a contract for supplies and services which is to be funded from the Schools Budget and is in excess of the EU procurement thresholds. The consultation must cover the terms of the contract at least one month prior to the issue of invitations to tender.
3. Specific delegated powers as outlined in guidance on matters such as the de-delegation of funding..

Membership of the Schools Forum

4. The majority of forum members must be "school and academy members" (see paragraph 5). Up to 33% of the forum's total membership may be appointed from other organisations.
5. School and academy members must be headteachers (or deputy headteacher or bursar elected on behalf of a headteacher) or governors. They must represent nursery, primary and secondary schools and the relative number representing each should take account of the relative numbers of pupils in those sectors. There must be representation of special schools and the PRU.

The membership of the Torbay Schools Forum will comprise 12 school members and 2 non-school members, as set out below:

School Members		
Sector	Headteacher	Governor
Primary*	3	1
Primary academy*	1	1
Secondary	1	1
Secondary academy	1	1
Special	1	0
PRU	1	0

* at least one primary school member will also be a representative with a nursery

Non-School Members	
Organisation	Places available
A representative of the early years PVI sector	1
14-19 Provider	1

6. No school shall be represented by more than one person on the Forum unless it is as a result of substitution.
7. Schools members will be elected by that group according to an agreed process..
8. Academy members will be elected by the proprietary bodies of the academies in the local authority's area.
9. In relation to the non-school members, the 16-19 representative will be elected by 16-19 education providers. The early years' representatives will be appointed by the local authority after consultation with the Early Years Advisory Board..
10. If a group are unable to provide an elected representative the LA , in consultation with the chair of Schools Forum , will appoint an appropriate representative.
11. The term of office for members of the Schools Forum will be a maximum of three years, subject to their eligibility. At the end of their term of office, individuals may stand down or the group they represent may replace them. There is no limit to the number of consecutive terms of office an individual may serve, subject to their eligibility.
12. The Local Authority may end the appointment of any Forum member before the expiry of his or her term of office if the member concerned ceases to hold the office by virtue of which he or she became eligible for appointment to the Forum.
13. Any resignations must be given in writing to the Secretary of the Forum.

14. The EFAI will be entitled to nominate an observer who will be entitled to attend all meetings of the Forum.

Quorum

15. The Forum will be quorate when 40% of the members(excluding vacancies) are present.
16. The Forum can continue to meet if it is not quorate, but any advice given to the Local Authority as a result of such a meeting would not have to be taken into account by the Authority.

Non-attendance at Meetings and Substitute Members

17. Any member who is unable to attend a meeting may send an eligible substitute (who will have voting rights, as appropriate) on their behalf provided that the Secretary (or the Clerk) is notified in writing prior to the commencement of the meeting.
18. Any member who fails to attend two consecutive meetings of the Forum in a six month period may be asked to resign unless the Forum determines that the absences were authorised. This Standing Order applies even if the member has opted to send a substitute on their behalf.

Chairman and Vice-Chairman

19. The Chairman of the Forum will be elected annually from within the membership of the Forum at the first meeting of the academic year.
20. The Vice-chairman will be appointed annually from within the membership of the Forum.
21. The term of office of the Chairman and Vice-Chairman will be one year although there is no limit on the number of consecutive terms of office that an individual may serve.
22. In the absence of the Chairman at any meeting, the Vice-chairman will preside at the meeting. In the absence of the Chairman and the Vice-chairman at any meeting, a chairman for that meeting will be elected.
23. The person presiding at any meeting of the Forum may exercise any power or duty of the Chairman.
24. The Chairman and/or Vice-chairman shall cease to hold office if they resign from, or cease to be members of, the Forum. The election/appointment of a Chairman/Vice-chairman will then take place at the next meeting of the Forum.

Secretary

25. A Secretary to the Forum will be appointed from nominations from the Local Authority.

Meetings of the Forum

26. A minimum of four meetings of the Forum must be held each year.
27. The Local Authority must arrange for meetings to be held to enable the Forum to be consulted on the issues listed in the Schools Forums (England) Regulations 2012
28. Meetings of the Torbay Schools' Forum will be held in public. However, there may be occasions when it is appropriate for the Forum to consider matters without the public and the press present. The Forum may by resolution exclude the press and public if a majority of those voting on the matter consider that because of the nature of the business to be considered it is appropriate to do so.
29. In addition, the Forum may, from time-to-time, invite the attendance of people with particular expertise to meetings. These people may speak but not vote.
30. Agendas, reports and minutes of the Torbay Schools' Forum will be published on the Council's website at www.torbay.gov.uk/education/schools/schoolsforum.
31. The Secretary will convene meetings of the Forum. Whenever possible, two weeks notice of the date of meetings will be given. An agenda (together with any supporting documents) will be circulated at least five clear working days before the meeting, as far as is practicable.
32. The duration of the meetings will be a maximum of three hours unless agreed by the Forum.

Cancellation of Meetings

33. The Secretary will inform all parties concerned of the cancellation of any meetings of the Forum.

Voting

34. Unless these Standing Orders or the law provides otherwise, any matter will be decided by a simple majority of those members voting and present in the room at the time the motion was put.
35. If there are equal votes for and against, the Chairman (whether or not he or she has voted) will have a casting vote. There will be no restriction on how the Chairman chooses to exercise a casting vote.
36. The Chairman will take the vote by show of hands unless it is agreed that a secret ballot should take place, in which case the Clerk to the Forum will circulate voting slips to all members, collect and count the votes and announce the results immediately. The numbers of those voting for, against or abstaining will be recorded in the minutes.

Urgent Decisions Taken Under the Five-day Rule

37. With the agreement of the Chairperson, if an urgent decision is required and it is not practical to call a special meeting of the Forum a paper shall be circulated via email to all Members of the Forum. The circulation of the paper will trigger a period of five working days during which members can give consideration. If before the end of the five-day period any member wishes to raise an issue regarding the content of the paper they should inform the Secretary. If the issue cannot be resolved the paper will be deferred for consideration at the next meeting of the Forum. If there are no objections to the proposal(s) the paper will be deemed to be approved by the Forum on the expiration of the five working days period. All decisions taken under the five-day rule will be reported to the next available meeting of the Forum.

Record of Proceedings

38. The Secretary will provide minutes of the proceedings and decisions of the Forum. A copy of the minutes will be signed by the Chairman at the next meeting in order to approve them as a correct record.
39. The constituent members of the Forum will be responsible for disseminating the decisions and consultation of the forum to the members they represent.

Conduct of Members of the Forum

40. Members of the Schools Forum are expected to act in accordance with the seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
41. Individual members of the Schools Forum should consider their own position in relation to the declaration of interests and, in exceptional circumstances, may feel it appropriate to declare an interest and possibly withdraw from the meeting.

Expenses

42. Members of the Forum will be eligible to re-claim travel and other expenses in accordance with Scheme of Allowances appended to these Standing Orders.

Indemnification for Members

43. The Local Authority will indemnify members against reasonable legal costs and expenses arising from recommendations made in good faith.

Standing Orders

44. A copy of the Standing Orders of the Torbay Schools Forum will be given to each member of the Forum.

TORBAY SCHOOLS FORUM

Allowances Scheme

1. Members of the Schools Forum who are Headteachers may claim any travel and subsistence allowance in line with their terms and conditions of employment
2. Members of the Schools Forum who are Governors must register as volunteers with Torbay Council in order to claim any travel and expenses allowance. The Council has no obligation to tax any payments to volunteers and does not send any returns to the Inland Revenue in this respect. Volunteers are responsible for reporting to the Inland Revenue any income which they have received that is taxable and it is recommended that they contact their local office if they have any questions.
3. Volunteers can only be reimbursed for actual expenditure and must submit a claim form including receipts (unless claiming for mileage).
4. Volunteers can claim 40p per mile for travel to and from Forum meetings.
5. An allowance of up to £5.84 per hour may be claimed by volunteers when a carer has to be engaged to enable that volunteer to attend meetings of the Schools Forum. The allowance will cover paid care for the following who live with the volunteer:
 - children aged 15 years and under;
 - elderly relative requiring constant care;
 - disabled relative requiring constant care; or
 - relative with learning disabilities requiring constant care.

The paid carer cannot be a member of the immediate family or household.

6. Any other members of Forum who are not entitled to claim under any other scheme (i.e. from the organisation they are representing) may claim travel and expenses allowances in line with paragraphs 2-5 above.
7. If there is a financial consequence to a school by a representative attending a meeting of the Torbay Schools Forum, a claim may be made under the relevant allowances scheme.

Agenda Item 3

Appendix 1



Department
for Education

Schools Forums Regulations 2012: departmental advice

This is departmental advice for local authorities and members of Schools Forums on [The Schools Forums \(England\) Regulations 2012](#).

The Schools Forums (England) Regulations 2012 (the 2012 Regulations) were laid before Parliament on 7 September 2012. The 2012 regulations replace the 2010 regulations and came into force on 1 October 2012. Schools Forums needed to be reconstituted by this date to be compliant and proceedings from that date need to meet new requirements on public access and transparency.

The Schools and Early Years Finance (England) Regulations 2012 and 2013 contained amendments to the Schools Forum Regulations 2012. We have provided an amended version of The Schools Forum Regulations 2012 with the amendments highlighted, which is provided as a supporting document to this advice.

Membership

The requirement that schools and academies should have broadly proportionate representation according to pupil numbers in each category is maintained (**regulation 4(6)**). There is concern that the composition of Schools Forums has not changed quickly enough to reflect the pace of academy conversions. Local authorities are required to ensure their Schools Forum is compliant with this requirement based on the pupil numbers in each category as of September 2012 and that this is updated as more conversions take place.

There is no longer a requirement to have a minimum of 15 people on Schools Forum. Smaller authorities in particular may therefore wish to review the total size of their Schools Forum.

Where there is at least one maintained secondary school in an authority, at least one schools member must be a representative of a secondary school (**regulation 4(7)**). This is consistent with the arrangements for academies, maintained nursery schools, maintained special schools and maintained Pupil Referral Units. Many authorities now have very few maintained secondary schools, so this will provide minimum representation as with other minority types of school.

In order to reflect their status of having a delegated budget from April 2013, where the authority maintains one or more Pupil Referral Units (PRUs) they are required to have a representative on the Schools Forum, who counts as a schools member (**regulations 4(10) and 5(2)(e)**).

Among the members representing maintained schools, at least one must be a representative of governing bodies and at least one must be a representative of headteachers (**regulation 4(5)**). This is a requirement of the primary legislation but has not previously been made explicit in the regulations.

Proceedings

There is a restriction on local authority members and officers who are not members of the Schools Forum taking part in its meetings (**regulation 8(4)**). Participation is limited to a Lead Member for

education, children's services or resources, Director of Children's Services (or their representative), Chief Finance Officer (or their representative) or officers who are providing specific financial or technical advice to Schools Forum. Other officers are able to participate where they are presenting a report, but their participation must be limited to their specific agenda item.

The Education Funding Agency (EFA) has been granted observer status at Schools Forum meetings (**regulation 8(4)(f)**). This will provide support to the local process and provide a national perspective if members think it helpful.

With regards to voting, the key change is with regard to the funding formulae. Only schools members (which includes mainstream schools, academies, special schools and PRUs) and representatives of the Private, Voluntary and Independent (PVI) sector will be able to vote on the funding formulae (**regulation 8(10)**).

Additional requirements for the transparency of Schools Forum include holding all Schools Forum meetings in public and publishing Schools Forum papers, minutes and decisions in public areas of the local authority website (**regulations 8(2) and 8(13)**).

In order to reflect the complete delegation of funding for some services, the requirement to consult Schools Forums annually about arrangements for free school meals and insurance has been removed.

Amendments arising from the Schools and Early Years Finance Regulations

[The Schools and Early Years Finance Regulations 2012](#) amended the Schools Forum Regulations to provide for maintained primary or secondary school members of schools forums to approve de-delegation proposals for their phase for maintained schools only (**regulations 9A and 9B**). These paragraphs have then been updated to reflect the latest provisions within the School and Early Years Finance Regulations 2013.

[The Schools and Early Years Finance Regulations 2013](#) amended the Schools Forum Regulations to require the election of a representative of providers of 16 to 19 education to the schools forum (**regulations 4(3) and 7(1)**), and to remove the inclusion of a representative of the local authority's 14 to 19 partnership on the forum. Eligible institutions are those in the FE sector (FE and sixth form colleges) and other post-school institutions that specialise in SEN and LDD provision (ISPs), where 20% or more of their students reside in the authority's area (**regulation 1(3)**).

Further information

Further details can be found in the Schools Forum Operational and Good Practice Guide on the [GOV.UK](#) website. A summary of the workings of schools forums for schools and academies is also available from [GOV.UK](#).

For further information on these regulations, please email DfE's Funding Reform Team: reformteam.funding@education.gsi.gov.uk.

Agenda Item 5

Dedicated Schools Grant 2013/14 Forecast Outturn - Schools Forum 6/3/14

Background

Members of the forum will remember that the forecast outturn was in the region of £900k. It has been agreed that that £500k is used to develop a service supporting vulnerable children especially those with emotional and mental health difficulties. A further £250k has been allocated to all schools including academies based upon pupil numbers. A further £150k has been set aside to fund a social worker type role over the next 3 years.

The latest position as at end of January 2014

The DSG budget is approx £86m. The forecast outturn is an underspend of £62k, any under or overspend will be transferred into the DSG reserve and reported to a future schools forum. The main areas with a variance are listed below:-

Statementing Contingency

This is a volatile budget. It is forecast that the budget of £254k is likely to be underspent by approx £64k by year end. The number of statements in April 13 stood at 327 full time equivalent pupils (ftes) . This has increased slightly to 329 ftes.

Special Schools Contingency

Due to the in-year increase in places this is forecast to overspend by £60k

Hospital Tuition

This is dependant upon the number of children who are in-patients in any one year. This is forecast to overspend by £34k.

Independant Special School Fees

This is likely to underspend by £140k due to fewer placements being made in comparison to previous years.

3 and 4 year olds nursery education

Due to increasing numbers this is likely to overspend by £50k.

Lisa Finn

Finance Manager

25.2.14

THE 2014/15 SCHOOL FUNDING ALLOCATIONS AND COMPARISON WITH 2013/14

The school allocations were issued to schools on 31st January 2014.

1. Calculation of Dedicated Schools Grant for 2013/14

Using the October 2013 pupil census data of 17,259 this translates into a DSG allocation of £88.814 million. After excluding funding increases to take account of new or increasing statutory responsibilities in relation to 2 year olds, newly qualified teacher induction costs, there has been no increase added to the overall envelop of money.

Until the pupil data is verified by the DfE at the end of June, the DSG is still subject to changes. The majority of DSG is to fund schools including academies through the locally determined formula, ensuring that the Minimum Per Pupil Funding Guarantee is met. This grant also funds centrally funded statutory education activities such as the Pupil Referral Unit, Special Educational Needs and Nursery Education.

2. How the DSG is allocated across the sub formulae

The % split of how the funding has been allocated to schools through the formula for 14/15 is listed below:

- 73.64% Per Pupil Entitlement
- 4.46% School specific lump sum
- 10.07% Deprivation (FSM & IDAC)
- 4.83% Low cost high incidence SEN (Attainment)
- 0.20% English as an additional language
- 0.40% Split Sites
- 1.00% Rates
- 0.33% PFI
- 1.43% To ensure MFG is met
- 1.86% Nursery funding
- 0.87% Statementing above £6k
- 0.91% Enhanced provision
- **100% Total school funding (Excluding Pupil Premium)**

3. Minimum Funding Guarantee (MFG) for 2014/15

The DfE has again set MFG at minus 1.5% to ensure that no school has a cut in its allocation of more than 1.5% per pupil before pupil premium, nursery funding, statementing above £6k and enhanced provision are included. This is detailed in Appendix 2.

4. Per Pupil Entitlement

Year	Key Stage 1 & 2	Key Stage 3	Key Stage 4
2014/15	£2,737	£3,753 *	£3,933 *
2013/14	£2,661	£3,782	£3,962

* Reflects the transfer of monies to fund the change to the Secondary lump sum

5. **Statementing**

In 13/14 due to the considerable changes to our formula, we showed the allocations for statementing below £6k and new delegation as separate allocations. In 14/15 these have been subsumed into the various sub formulas which remain such as PPE, Deprivation, and Attainment etc. Therefore these are no longer separately identifiable. Schools will only be able to identify allocations for statements over £6k. The funding for statements below £6k is allocated out through a combination of PPE, Deprivation and Attainment. These allocations are based upon information notified to us as at 21st January 2014 by the SEN Team.

6. **Pupil Premium**

For 2014/15, the allocation takes into account the number of pupils in a school from the 2014 January pupil census who have **ever** been eligible for free school meals in the last 6 years, this is known as "Ever 6".

However the Jan 14 "Ever 6" numbers are not finalised until the Autumn Term by the EFA so your allocation for PP is currently based on Jan 13 numbers and will therefore be subject to an adjustment later in the financial year.

The amounts for 14/15 are as follows:-

£1,300 per primary pupil who is/ever was eligible for free school meals in the last 6 years.

£935 per secondary pupil who is/ever was eligible for free school meals in the last 6 years.

£1,900 per pupil for those children who have been looked after for one day or more.

In 14/15 this has also been expanded to include children who have been adopted from care or left care under a special guardianship or residence order. Eligible adopted pupils will need to have been registered on the school census to attract the £1,900.

£300 per pupil for those from Service (armed forces) families.

For pupils who are looked after, the allocation to the school including academies will be made by the Local Authority no earlier than the Autumn Term when the looked after children figure has been confirmed by the DfE.

7. **Scaling Back**

In 2013/14 the funding formula was scaled back to 74%. The Schools Forum agreed at the 9th January meeting that if affordable this should be removed. Therefore instead of inflating the unit values for PPE, the scaling back has been removed completely.

8. **Comparison with 2013/14**

Pupil numbers have increased in primary and decreased in secondary resulting in a net increase of 213 pupils. The overall funding via the formula for 14/15 totalled £70.2m which is an increase of £1m (1.5%) in comparison to 13/14. The most significant changes have

been highlighted in the attached spreadsheet and in the main are directly related to the increase or decrease in pupil numbers. The average increase for Primary Schools is 3.5% in cash terms and for Secondary Schools there is an average decrease of 0.7% in cash terms which is mainly due to falling pupil numbers.

9. Special Schools

The individual "Funds Allocation" for Schools has been derived using the Torbay Funding Formula of £10k per agreed place with a variable top-up, per category of child. The number of places has increased from 392 to 408. The funding has increased from £6.4m to £6.9m to reflect this and the changes to Mayfield and Chestnut which have been brought together formally in the funding formula for the first time. See attached summary sheet of allocations.

10. Inflation

In overall terms, the funding resource from DfE has remained the same as 2013/14, therefore there has not been any inflation applied to any formula.

11. Changes to Places and Outreach

14/15 Funding has taken account of the agreed provision of places at each school after discussions between the Heads and Dorothy Hadleigh (Head of SEN). This includes a growth in places for both April 14 and Sept 14. For 14/15 Chestnut provision has been included within the Mayfield allocation including an increase in outreach. For Torbay School a new stepped approach to the BESD funding bandings has been adopted, all of which has been presented to Schools Forum.

Lisa Finn

18th February 2014

COMPARISON BETWEEN 13/14 & 14/15 SCHOOL ALLOCATIONS

DfE No.	School Name	Oct 12 Pupil Nos.	Oct 13 Pupil Nos.	Increase or (decrease)	13/14 Allocation Excluding PP	14/15 Allocation Excluding PP	Increase or (decrease)	13/14 MFG or Formula	14/15 MFG or Formula	13/14 Pupil Premium	14/15 Pupil Premium	Increase or (decrease)	13/14 Total School Funding	14/15 Total School Funding	Increase or (decrease)	% Increase or (decrease)
				£	£	£	£			£	£	£	£	£	£	%
2407	Furzeham Primary and Nursery School	251	252	(3,909)	964,171	968,080	-3,909	Formula	Formula	63,900	84,500	20,600	1,031,980	1,048,671	16,691	1.6%
2434	Curlidge Street Academy	378	391	30,284	1,708,897	1,678,613	30,284	1.8%	MFG	144,600	149,900	5,300	1,823,213	1,930,487	107,274	5.9%
2438	Oldway Primary School	640	640	25,433	2,203,405	2,203,405	25,433	1.2%	Formula	105,600	139,600	34,000	2,283,572	2,343,005	59,433	2.6%
2439	White Rock Primary School	419	442	96,867	1,303,708	1,400,575	96,867	7.4%	Formula	61,200	105,500	44,300	1,364,908	1,506,075	141,167	10.3%
2453	Cockington Primary School	436	445	89,805	1,400,575	1,490,380	89,805	6.4%	Formula	138,600	233,000	94,400	1,472,575	1,926,480	453,905	30.8%
2454	Ellicombe Academy	220	253	143,780	1,184,914	1,328,694	143,780	12.1%	MFG	133,200	179,400	46,200	1,174,334	1,364,314	189,980	16.2%
2455	Homelands Primary School	210	206	(3,437)	910,661	907,224	(3,437)	-0.4%	Formula	47,700	32,900	(14,800)	968,361	987,824	29,463	3.1%
2456	St. Margaret's Academy	382	404	(20,314)	1,612,872	1,592,558	(20,314)	-1.3%	MFG	112,500	181,600	69,100	1,663,758	1,794,472	130,714	7.9%
2460	Watcombe Primary School	196	194	(2,314)	1,010,470	990,156	(2,314)	-0.2%	MFG	98,100	128,400	30,300	1,108,570	1,116,556	7,986	0.7%
2464	Preston Primary School	309	302	(7,114)	1,213,079	1,240,530	27,451	2.3%	Formula	38,700	81,500	42,800	1,251,779	1,322,030	70,251	5.6%
2468	Shiplay Learning Academy	419	428	9,111	1,463,402	1,526,538	63,136	4.3%	Formula	64,800	96,700	31,900	1,528,202	1,623,238	95,036	6.2%
2469	Shelwell Valley Primary School	630	629	(9,111)	2,114,847	2,163,989	49,142	2.3%	Formula	95,700	137,000	41,300	2,210,547	2,299,689	89,142	4.0%
2473	Roselands Primary School	285	299	14,141	1,060,555	1,109,696	49,141	4.6%	MFG	60,300	92,600	32,300	1,120,855	1,202,296	81,441	7.3%
2474	Barton Hill Academy	471	479	8,221	2,546,851	2,546,588	(263)	0.0%	MFG	232,800	363,600	130,800	2,779,651	2,910,188	130,537	4.7%
3103	Brixham C of E Primary School	212	206	(6,111)	906,415	894,090	(12,325)	-1.4%	MFG	36,000	27,700	(8,300)	942,415	957,790	15,375	1.6%
3119	Ilisham Academy	175	168	(7,111)	616,110	598,251	(17,859)	-2.9%	Formula	24,900	28,200	3,300	641,010	626,451	(14,559)	-2.3%
3120	Upton St. James Primary	100	100	4,071	468,098	472,169	4,071	0.9%	MFG	40,500	62,400	21,900	508,588	534,569	25,971	5.1%
3121	Warberry C of E Primary School	332	349	17,111	1,291,597	1,291,597	81,216	6.3%	Formula	57,300	102,000	44,700	1,393,597	1,393,597	0	0.0%
3600	Gainpton C of E Primary School	218	210	(8,111)	721,259	715,621	(5,638)	-0.8%	Formula	31,200	58,100	26,900	752,459	773,721	21,262	2.8%
3601	St. Margaret Clitherow Catholic Primary School	115	127	12,111	474,677	511,828	37,151	7.8%	MFG	24,300	30,200	5,900	488,977	542,028	53,051	8.6%
3613	Sacred Heart Catholic Primary and Nursery School	197	210	13,111	811,050	858,602	47,552	5.9%	Formula	56,700	76,700	20,000	867,700	935,302	67,602	7.8%
3614	Queensway Catholic Primary School	189	193	4,111	759,521	784,689	25,168	3.3%	MFG	51,600	68,900	17,300	811,121	853,569	42,448	5.2%
3615	All Saints Babacombe C of E Primary School	203	204	1,111	727,336	749,044	21,708	3.0%	Formula	46,500	69,500	23,000	773,836	818,544	44,708	5.8%
3616	St. Marychurch C of E Primary School	276	290	14,111	1,103,282	1,163,376	60,094	5.4%	Formula	83,100	120,900	37,800	1,186,382	1,284,276	97,894	8.3%
3617	Priny Roman Catholic Primary School	183	203	20,111	697,089	765,228	68,139	9.8%	Formula	48,300	64,300	16,000	745,389	829,528	84,139	11.3%
3618	Torre C of E Primary School	232	246	14,111	957,555	1,006,123	48,568	5.1%	Formula	42,300	59,800	17,500	999,855	1,065,923	66,068	6.6%
3619	Collaton St. Mary C of E Primary School	204	206	2,111	714,218	714,218	0	0.0%	Formula	29,100	40,200	11,100	729,745	754,418	24,673	3.4%
3751	Eden Park Primary Academy	339	357	18,111	1,326,925	1,376,704	49,779	3.8%	Formula	114,000	168,000	54,000	1,440,925	1,544,704	103,779	7.2%
3752	Kings Ash Academy	362	411	49,111	1,743,566	1,912,606	169,040	9.7%	MFG	193,800	309,700	115,900	1,937,366	2,222,306	284,940	14.7%
5200	Hayes School	391	395	4,111	1,508,005	1,560,838	52,833	3.5%	Formula	133,200	196,900	63,700	1,641,205	1,757,738	116,533	7.1%
	TOTAL PRIMARY SCHOOLS	8,974	9,239	265	35,376,518	36,628,019	1,251,501	3.5%		2,410,500	3,641,800	1,231,300	37,787,018	40,269,819	2,482,801	6.6%
4114	Torquay Grammar School for Girls	602	621	19,111	2,609,587	2,650,290	40,703	1.6%	MFG	36,000	37,900	1,900	2,645,587	2,688,220	42,633	1.6%
4115	Torquay Academy	783	852	69,111	4,104,936	4,412,574	307,638	7.5%	Formula	337,500	356,835	19,335	4,442,436	4,769,409	326,973	7.4%
4116	Churston Ferrers Academy	652	657	5,111	2,760,909	2,761,734	825	0.0%	MFG	60,300	65,680	5,380	2,821,209	2,827,414	6,205	0.2%
4117	Westlands School & Technology College	1,039	996	(43,111)	5,528,641	5,432,009	(96,632)	-1.7%	Formula	396,300	427,260	30,960	5,924,941	5,770,269	(154,672)	-2.6%
4118	Brixham College	959	951	(8,111)	4,646,795	4,642,079	(4,716)	-0.1%	Formula	267,300	273,620	6,320	4,914,095	4,895,699	(18,396)	-0.4%
4119	Paignton Community & Sports Academy	1,293	1,222	(71,111)	6,703,040	6,345,193	(357,847)	-5.3%	Formula	441,300	456,140	14,840	7,144,340	6,801,333	(343,007)	-4.8%
4601	St. Cuthbert Wayne Joint Catholic and C of E School	883	860	(23,111)	4,121,566	4,141,885	20,319	0.5%	Formula	216,600	220,325	3,725	4,338,166	4,362,210	24,044	0.6%
5401	Torquay Boys' Grammar School	775	775	0	3,261,014	3,261,014	(45,607)	-1.4%	MFG	36,000	44,175	8,175	3,342,621	3,305,169	(37,452)	-1.1%
	TOTAL SECONDARY SCHOOLS	6,986	6,934	(52)	33,782,096	33,537,778	(244,318)	-0.7%		1,791,300	1,881,965	90,665	35,573,396	35,419,743	(153,653)	-0.4%
	TOTAL PRIMARY & SECONDARY	15,960	16,173	213	69,158,615	70,165,797	1,007,182	1.5%		4,201,800	5,523,765	1,321,965	73,360,415	75,689,562	2,329,147	3.2%

Agenda Item 6

Appendix 2

Comparison between 13/14 and 14/15 Special School Allocations

	13/14 Places	14/15 Places	Increase / (Decrease)	13/14 Pupils	14/15 Pupils	Increase / (Decrease)	13/14 Allocation including protection	14/15 Formula Allocation	Formula Allocation Increase / (Decrease)	13/14 Pupil Premium	14/15 Pupil Premium	Pupil Premium Increase / (Decrease)	13/14 Total Funding	14/15 Total Funding	Total Funding Increase / (Decrease)
							£	£	£	£	£	£	£	£	£
Combe Pafford	192	204	12	192	202	10	2,405,367	2,763,035	357,668	94,500	111,610	17,110	2,499,867	2,874,645	374,778
Mayfield & Chestnut	150	160	10	152	157	5	2,926,441	3,091,757	165,316	37,800	50,265	12,465	2,964,241	3,142,022	177,781
Torbay School	56	56	0	48	49	1	1,115,241	1,103,850	(11,391)	36,000	36,990	990	1,151,241	1,140,840	(10,401)
Totals	398	420	22	392	408	16	6,447,049	6,958,642	511,593	168,300	198,865	30,565	6,615,349	7,157,507	542,158

Agenda Item 9

SCHOOL FORUM

Secondary Academy Representative on School Forum : Voting results 13/1/14

In accordance with Torbay's School Forum Standing Orders item 8 each Academy Secondary Chair of governors was contacted to vote on candidates who they wished to represent Academy Governors on School Forum.

Votings in favour were received as follows:-

Candidate	Chair of Governors	Yes
Mr Anthony Hinds		
Anne Derbyshire	Mr Vince Flowers, Torquay Academy	Yes
Clive Star	Mr. Simon Tonge, Paignton Community & Sports Academy	Yes
	Cllr Michael Morey, Brixham College	Yes

3 Secondary Schools declined to vote

Agenda Item 10

School Forum dates 2014/15

6 th March 2014	0900-1130	Boardroom Townhall
26 th June 2014	0900-1130	Boardroom Townhall
16 th October 2014	0900-1130	Boardroom Townhall
4 th December 2014	0900-1130	Boardroom Townhall
8 th January 2015	0900-1130	Boardroom Townhall
5 th March 2015	0900-1130	Boardroom Townhall

Link to agendas/minutes on internet

<http://www.torbay.gov.uk/DemocraticServices/ieListMeetings.aspx?CId=231>